



PMP® Project Management Professional

Prepare to pass the PMP® or CAPM® exam with this comprehensive course.

In this course, you'll gain the essential preparation needed to pass the PMP and CAPM exams. Concentrating on exam content from *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)—Fifth Edition* and other sources, this course includes a wide variety of learning tools and study aids, all using PMI® terminology.

Learning activities in this Boot Camp target each of the three major learning styles: visual, auditory, and kinesthetic. Using the simple tool in our study guide, you can identify your learning style. You will receive three suggestions for approaches to studying for the exam that focus on the strengths of each learning style, including yours.

This interactive course includes:

- *PMBOK® Guide*-Fifth Edition
- Over 600 practice questions
- PMP Exam prep study guides with supplemental MP3 audio downloads
- Exercises throughout to reinforce PMP and CAPM® exam concepts
- Handy reference charts
- Exercises to increase memory recall
- Electronic flash cards accessible through MyGK

Our PMP Exam Prep Boot Camp is the best in the industry. Our unique study methodology ensures your success.

If classroom training and a few days away from the office are not an option for you, then consider our [Guided PMP Exam Prep](#) course. It combines self-paced study and instructor-led virtual training that is spread over a three-month period, allowing you to prepare for the PMP or CAPM exams at your own pace and around your schedule.

What You'll Learn

- Prepare to take the PMP or CAPM exams
- Become familiar with *PMBOK® Guide* terms, definitions, and processes
- Master test-taking techniques
- Learn styles and types of questions found on the PMP or CAPM exams
- *PMBOK® Guide*'s five process groups, ten knowledge areas, and the area of professional and social responsibility

Who Needs to Attend

Associate project managers, project managers, IT project managers, project coordinators, project analysts, project leaders, senior project managers, team leaders, product managers, program managers, project sponsors, and project team members seeking the PMP or CAPM certification.

Prerequisites

To be eligible for the CAPM or PMP certification, you must first meet specific education and experience requirements. The PMP Exam Prep Boot Camp satisfies the requirements for contact hours of instruction. The final step in gaining certification is passing a multiple-choice, psychometric-based examination designed to objectively assess and measure your project management knowledge. It is recommended that you have achieved the

experience requirements prior to taking this course.

- [Project Management Fundamentals](#)
- [IT Project Management](#)

Follow-On Courses

- [Risk Management](#)
- [Requirements Development, Documentation, and Management](#)
- [Project Management, Leadership, and Communication](#)

Certification Programs and Certificate Tracks

This course is part of the following programs or tracks:

- [PMP® - Project Management Professional](#)
- [CAPM® - Certified Associate in Project Management](#)

Course Outline

1. Introduction

- PMP and CAPM Exam Requirements
- Exam Questions
- Maintaining Certification
- Exam-Taking Tips
- Pre-Test

2. Project Management Concepts

- PM Definitions
- Organizational Structure
- Project Life Cycle and the Project Management Process Groups
- Code of Ethics and Professional Responsibility
- Practice Test

3. PM Process Groups and Knowledge Areas

- PM Process Groups
- PM Knowledge Areas

4. Project Integration Management

- Overview of Project Integration Management
- Develop Project Charter
- Develop Project Management Plan
- Direct and Manage Project Work
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase
- Practice Exercises
- Practice Test

5. Project Scope Management

- Overview of Project Scope Management
- Plan Scope Management
- Collect Requirements
- Define Scope
- Create WBS
- Validate Scope
- Control Scope
- Practice Exercises
- Practice Test

6. Project Time Management

- Overview of Project Time Management
- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Resources
- Estimate Activity Duration
- Develop Schedule
- Control Schedule
- Practice Exercises
- Practice Test

7. Project Cost Management

- Overview of Project Cost Management
- Plan Cost Management
- Estimate Costs
- Determine Budget
- Control Costs
- Practice Exercises
- Practice Test

8. Project Quality Management

- Overview of Project Quality Management
- Plan Quality Management
- Perform Quality Assurance
- Control Quality
- Practice Exercises
- Practice Test

9. Project Human Resource Management

- Overview of Project Human Resource Management
- Plan Human Resource Management
- Acquire Project Team
- Develop Project Team
- Manage Project Team
- Practice Exercises
- Practice Test

10. Project Communications Management

- Overview of Project Communications Management
- Plan Communications Management
- Manage Communications
- Control Communications
- Practice Exercises
- Practice Test

11. Project Risk Management

- Overview of Project Risk Management
- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Response
- Control Risks
- Practice Exercises
- Practice Test

12. Project Procurement Management

- Overview of Project Procurement Management
- Plan Procurement Management
- Conduct Procurements
- Control Procurements
- Close Procurements
- Practice Exercises
- Practice Test

13. Project Stakeholder Management

- Overview of Stakeholder Management
- Identify Stakeholders
- Plan Stakeholder Management
- Manage Stakeholder Engagement
- Control Stakeholder Engagement
- Practice Exercises
- Practice Test
- End of Course Review
- Simulated Practice Exam

Further Information:

For More information, or to book your course, please Call/Email us on - +254 713 027 191

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